

UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF MICHIGAN
SOUTHERN DIVISION

CHRISTIE POITRA,

Plaintiff,

Case No. 1:22-cv-47

v.

Hon. Jane M. Beckering

MICHIGAN STATE UNIVERSITY, et al.,

Defendants.

NOTICE OF OVERDUE VFM FEE

The Notice of Appointment of Facilitative Mediator (ECF No. 45) directed the parties to pay a special assessment fee of fifty dollars (\$50.00), by May 16, 2023. The notice further directed that twenty-five dollars (\$25.00) of the fee was to be paid by the plaintiff(s) and twenty-five dollars (\$25.00) was to be paid by the defendant(s) by that date.

The assessment fee is still due from **Both Plaintiff(s) and Defendant(s)**.

Please remit the fee within seven (7) days. Checks for assessment fees should be **made payable to *Federal Bar Association*** and submitted to the Court as follows:

ADR Department
U.S. District Court
399 Federal Building
110 Michigan Street, N.W.
Grand Rapids, MI 49503

CLERK OF COURT

Dated: June 14, 2023

By: /s/ Kim M. Davis
Deputy Clerk